



Special Education Advisory Panel: Executive Board Meeting

DRAFT MINUTES

Meeting Place: Microsoft Teams platform (Virtual Meeting)

Date: Thursday, September 22, 2022 – 4:30pm to 6:30pm

Present: Katie Ballard, Sandra Chittenden, Sabine Perry, Chris Cane, Crista Yagjian, Dawn Campbell, Rachel Seelig. Guest: Susan Aranoff

Agenda:

4:30-4:40	Come to Order, Review and Approve minutes
4:40-5:10	September Debrief
5:10-5:40	October Full Panel Agenda Planning
5:40-6:00	Membership update and transition discussion
6:00-6:20	Critical staffing shortage
6:20-6:30	Public Comment
6:30	Adjourn

Come to Order, Review and Approve minutes:

Called the meeting to order at 4:36

Rachel moved to approve the August meeting minutes. Sandra 2nd. All voted yes to approve.

September Debrief:

Consistent attendance. Who cares and why?

Beginning of each meeting provides the AOE link to the acronyms so panel members and guests know what the jargon busters are.

What's in it for me activity: to support engagement. Being more diverse and inclusive.

Too much lecturing, show up, listen, ask questions, "maybe" provide feedback. How do we balance what we need to bring to the full panel, and the reality that we can't fit it all in. More meaningful discussion, to have more meaningful discussion between the different stakeholders in the full panel.

Main priorities from the group: Critical teacher shortage, Child Find, evaluations, Restraint & Seclusion & discipline in general, postsecondary transition, independent schools/out of district placement, rule change update.

Whatever the barriers might be, to always make sure there is at least a call in for people who can't attend in person, so that we can maintain accessibility when we have in person meetings. 2 meetings for the whole work year are in person.

Crista: Making sure we are inclusive, accessible, and have a UDL when it comes to our meetings. Katie clarified that if anyone ever has any ideas or feedback related to addressing potential barriers or accessibility they can always and are encouraged to reach out to her directly any time.

Follow up on Priorities for the work year. Draft priorities, and SWOT list from Spring 2022. So, we can bring it to the full panel: October-June 2023 the full panel can vote on them. Feedback from the group to have ownership- so people don't feel limited, it's a proposal.

October Full Panel Agenda Planning:

October full panel draft 4:30-7:35

Agenda:

4:30-4:35 Come to Order, Review Group Expectations/Norms

4:35-4:45 Review and Approve Minutes

4:45-4:55 Public Comment

4:55-5:15 Open meeting law training-Emily Simmons

5:15-6:00 Update from AOE on rule change roll out/technical assistance

6:00-7:00 Update from the AOE around Critical shortage and discussion from the panel

7:00-7:35 (Housekeeping)-election of new member to executive panel, vote on new member, review stipend process & mileage

7:30 Adjourned

Membership update and transition discussion:

Dividers current member roles & membership

Even parents and professionals. Eva & Teagan interested in being on panel.

Higher Education needs to be filled.

Darcie Oaks:

Governor's office: Appointment paperwork, language isn't anywhere to be found, so the Governor's office will default to 2 years. Ongoing conversations with Governor's office around appointments and terms-need further clarification.

Critical staffing shortage:

AOE- Chris Cane- Asking the panel for advisement around advising the AOE by generating recommendations to help ease the critical shortages in Vermont public schools. The executive panel will bring Critical Shortages to the full panel and have a discussion around if we want to work on this as a panel to give members

AOE would give a 15-minute presentation.

Public Comment:

No public comments.

Adjourn:

Meeting Schedule (hold the dates):

October 27, 2022, 4:30pm-6:30pm ([Virtual meeting](#))

November 17, 2022, 4:30pm-6:30pm ([Virtual meeting](#))

December 22, 2022, 4:30pm-6:30pm ([Virtual meeting](#))

January 26, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

February 23, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

March 23, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

April 27, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

May 25, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))

June 22, 2023, 4:30pm-6:30pm ([Hybrid meeting](#))