



Special Education Advisory Panel: Executive Board Meeting

DRAFT MINUTES

Meeting Place: Virtual Meeting

Address: Microsoft Teams platform

Date: Monday, October 4, 2021 – 4:30pm to 6:30pm

Present: Jacqui Kelleher, Sarah Fabrizio, Jamie Crenshaw, Carrie Lutz, Katie Ballard, Susan Aranoff

Agenda:

- 4:30 Come to Order
- 4:30-4:35 Approve Minutes from September
- 4:35-5:20 Membership & By-Laws
- 5:20-5:40 Review October Meeting Plan
- 5:40-6:00 Brainstorm/Assign Recruitment for Guest Speakers
- 6:00-6:20 Subcommittees Discussion
- 6:20-6:30 Public Comment
- 6:30 Adjourn

Come to Order:

Approve Minutes from September:

Katie motions to approve the September minutes, Jamie seconds, the September minutes were approved.

After the minutes were approved Jamie had a question to clarify regarding the new charges of the Executive Committee from what was discussed during the prior meeting. There was a concern regarding the Unmet Needs group and the request that the Unmet Needs group has to validate their concerns with data, which presents a hurdle for the group. Crista clarified the reason for the data request is that the Unmet Need(s) brought to the group shouldn't be just one specific Unmet Need for one person and that the Unmet Need(s) should be an area of concern for multiple people and move across districts. Rachel might have additional information and the concerns are valid that people who have concerns over Unmet Needs should be heard, however the Unmet Need(s) subcommittee shouldn't express concerns that are specific to one person on the panel. Without Rachel being present it was decided to discuss the change within the Unmet Needs Subcommittee at the next Executive Board meeting.

Memberships & By-Laws:

Membership and By-Laws is down to two members. Due to this it was proposed to bring this subcommittee back to the Executive Panel. The charges of this subcommittee here to continue to develop outreach, develop onboarding materials, and help fill vacancies. With a future conversation for an amendment to by-laws to require members to participate in at least one subcommittee.

Review October Meeting Plan:

Story share

Target Setting (AOE agenda item) ready to go, next steps for all of the Indicators to get ready for November when the panel is making recommendations for the panel

Break

Unmet needs conversation

Get a report from the AOE, MTSS here how is this work going and what does it look like?

Guest Speaker - needs of students with hearing loss and death blindness

Discussion regarding the proposed agenda

It's important to think about the process of how we are going to give recommendations for data regarding the indicators, no process has been developed at this time.

Brainstorm/Assign Recruitment for Guest Speakers:

Rachel is requesting if you know someone who would be a good person from a disability category to give their voice to the panel please contact her. Rachel will also reach out to VFN for contacts and Susan will bring back this request to her group.

Subcommittees Discussion:

Unmet Needs will meet every other month and currently there is confusion around the mission on the work. The Unmet Needs discussion will occur at the next executive meeting in November.

Public Comment:

Susan Aranoff from the DD the council is looking for feedback regarding students who have aged out of school or services during the covid year. Susan is looking to see if there is a need to provide additional support and services to these students. This is something that the unmet needs committee has talked about and the unmet needs group is looking for more information

Jackie Kelleher

When the emergency order was lifted public meetings have to have a physical location of where they can go for meetings to be accessible to all public members. As a panel we need to look at some different options on how to do offer an in-person space for members of the public who wish to attend a meeting in person. This means we have to look at the time of the meeting, and where we can provide a public space. This will affect all meetings moving forward, and any ideas to provide a public space are greatly appreciated.

The rules and regulations meeting met and made recommendations to the AOE regarding their upcoming training. Because this is an added item to the agenda this needs to be on the agenda tonight for public comment. Jamie recommended having an emergency meeting to have a place with a person to be there, the executive board agreed to have a special meeting. Along with the more clarification we can get on this process the better. Jamie would like the entire panel to look at writing goals to receive more feedback. The panel members were all parents and not educators and it is helpful to have additional feedback on this document.

The meetings adjourned at 6:31 pm.

Meeting Schedule (hold the dates):

November 3, 2021

December 2, 2021

January 4, 2022