



# Special Education Advisory Panel

## Membership & By-Laws Subcommittee

### DRAFT MINUTES

**Meeting Place:** Virtual Meeting

**Address:** Microsoft Teams Meeting

**Date:** Tuesday, November 17, 2020 – 4:00pm to 5:00pm

**Present:** Katie Ballard, Sara Kruk, Robin Hood, Carrie Lutz

#### **Agenda:**

4:00-4:05 Review Agenda and Purpose

4:05-4:55 Discuss revision of Bylaws to present to full Panel

4:55-5:00 Public Comment

5:00 Adjourn

#### **Review Agenda and Purpose:**

- Discussed agenda for meeting.

#### **Discuss revision of Bylaws to present to full Panel:**

- finalize our recommendations for the full panel meeting.

#### **Public Comment:**

- No members of public in attendance

#### **Adjourn:**

- Ended meeting at 5:00

#### **Meeting Schedule (Hold the Dates):**

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 16, 2021

July 14, 2021

August 11, 2021

September 8, 2021