

# MEMORANDUM

TO: Members of the State Board of Education  
FROM: Emily Simmons, General Counsel, AOE  
SUBJECT: Summary of information provided concerning Kurn Hattin's approval  
DATE: October 14, 2020

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## Background

At the State Board's September regular meeting, you requested that the Secretary compile information about Kurn Hattin's approval status and recent discontinuation of its Residential Treatment License. The Board indicated that it would defer to the Chair to determine if a special meeting would be required to consider the Kurn Hattin issues.

## Description of Materials Provided to Board Members for the October meeting

At the request of the Chair, I emailed the following materials, provided to Board members in your October meeting materials, to assist the Chair in making the decision whether a special meeting of the Board was necessary.

1. Email from Emily Simmons to John Carroll dated September 23, 2020.
2. Attachments to the September 23, 2020 email. Please note that these attachments are described and referenced in bold type in the body of the email. These are the document names:
  - "990 Summary Notes"
  - "2019-2020 Kurn Hattin Licensing Report Final 062520"
  - "Approval Report for SBE Kurn Hattin June 2017"
  - " Kurn Hattin – Table 7.1 Staffing 2020-2021 9.22.20"
  - " Kurn Hattin closure letter 9.10.20"
  - " Kurn Hattin Homes for Children Re-Opening Procedures"
  - " NEASC Letter to Kurn Hattin Homes SPR JUNE 2020"
  - " Statement from Kurn Hattin Homes 9-19-20"
  - " NEKHH Program and Curriculum Update 9.22.20"

As a follow up to the materials provided on September 23, the Chair requested additional financial information about Kurn Hattin. I reached out to the school, and the following documents were promptly provided.

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- Audited financial statement for 2017
- Audited financial statement for 2018
- Audited financial statement for 2019
- Preliminary financial statement for 2020

The Chair determined that a special meeting was not necessary, but requested the Secretary to advise the Board as to what steps, if any, he viewed as appropriate in response to the information collected about Kurn Hattin.

The following materials were transmitted by the Secretary to the State Board Chair on October 8, 2020.

- “French Recommendation to Review Kurn Hattin”
- “2019-2021 Kurn Hattin Licensing Report Final” (a duplicate of the document described in number 2, above.)

On October 13, 2020, the Chair wrote to the Executive Director of Kurn Hattin to invite the school’s representatives to attend the October meeting, and to present information to the Board, at the school officials’ discretion.

- “Carroll letter to Harrison”