

## Teaching Strategies GOLD® Transfer Request 2022-2023 School Year

### Program Information:

In order to initiate a GOLD® child transfer between, school districts/supervisory unions, and childcare programs, please utilize this form.

1. **Parents must sign and agree to the transfer of information.**
2. Both sending and receiving administrators must complete sections below.
3. Email the completed and signed Transfer Request to [leslie.freedman@vermont.gov](mailto:leslie.freedman@vermont.gov).

### Parent Information:

The information contained in Teaching Strategies GOLD® is considered part of your child's educational record and is subject to the requirements of the Family Educational Rights and Privacy Act (FERPA). Either your child's current early childhood program or his/her new program has requested that these records be transferred to another program.

I understand and request that my child's information be transferred.

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### To be completed by Sending Administrator (where child is transferring FROM):

Program name and site name\* as listed in GOLD® Account (\*Site name **must** match BFiS name):

\_\_\_\_\_

Class and Teacher Name: \_\_\_\_\_

Program Online Administrator: I agree with the transfer of this child.

Name: \_\_\_\_\_

Position Title: \_\_\_\_\_

Date: \_\_\_\_\_

### To be completed by Requesting Administrator (where child is transferring TO):

Program name and site name\* as listed in GOLD® Account (\*Site name **must** match BFiS name):

\_\_\_\_\_

Class and Teacher Name: \_\_\_\_\_

Program Online Administrator: I agree with the transfer of this child.

Name: \_\_\_\_\_

Position Title: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ Both Administrators agree to this transfer.