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Title II, Part A Approval Process for Professional Learning That Includes Course Credit

Purpose

The procedure provides a standardized process for reviewing and approving investments to ensure they align with the intent of Title II, Part A.

Procedure

In order to determine whether or not it is appropriate for Title II, Part A funds to be used to pay for a professional learning investment that includes course credit, the following documentation from the continuous improvement plan is required:

1. Needs Assessment: In order for professional learning that includes course credit to be approved, the request must be indicated in the needs assessment;
2. Professional Learning Plan: The professional learning requested must be encompassed in the Professional Learning Plan, including a plan for post-professional learning activities that will have a positive impact on school-/LEA-wide student achievement; and
3. Evaluation Plan: LEAs must have an evaluation plan for determining the impact of the investment.

This information provided will then be considered through the lens of the *"Considerations for Planning the Use of Federal Funds"* chart.

Is the investment:

- Allowable?
- Reasonable?
- Necessary?
- Advisable?
- Allocable?