## Vermont Agency of Education Vermont Standards Board for Professional Educators

**TO:** Program Approval Committee

SUBMITTED BY: Linda McSweeney – ROPA Consultant

5 (PAC) June 16, 2017

ITEM FOR ACTION: Update to the ROPA Handbook

RECOMMENDED ACTION
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That the Vermont Standards Board for Professional Educators votes to accept Section 7 and Section 8 of the ROPA Handbook including Appendix I which includes the complete Vermont Licensure Portfolio.

## **MOTION:**

I, \_\_\_\_\_\_, move that the VSBPE accept the addition of Section 7 and Section 8 of the ROPA Handbook including Appendix I which includes the Vermont Licensure Portfolio into the ROPA Handbook.

## **BACKGROUND INFORMATION:**

The ROPA Handbook requires updating to include EPIC's Vermont Licensure Portfolio (VLP) and the new ROPA fee chart. They are attached here as Section 7 and Section 8, respectively. Additionally the complete VLP is included in ROPA Handbook Appendix I. Once approved the new version of the ROPA Handbook will be uploaded to the AOE website and program License Officers will be notified.

STAFF AVAILABLE: Linda McSweeney, ROPA Consultant