



VERMONT STATE BOARD OF EDUCATION  
Orientation Meeting for New and Existing Members  
219 North Main Street, Room 304  
Barre, VT 05641

March 21, 2017

*Strategic Goals: (1) Ensure that Vermont's public education system operates within the framework of high expectations for every learner and ensure that there is equity in opportunity for all.  
(2) Ensure that the public education system is stable, efficient, and responsive to changes and ever-changing population needs, economic and 21st century issues.*

## State Board of Education Orientation Meeting for New and Existing Members Approved Minutes

### **Present:**

**State Board of Education Members:** Krista Huling, Bill Mathis, Mark Perrin, Peter Peltz, John Carroll, Stacy Weinberger, Connor Solimano, and John O'Keefe.

**Agency of Education (AOE):** Clare O'Shaughnessy, Judy Cutler, Suzanne Sprague, Maureen Gaidys

**Others:** Tiffany Pache, VTDigger; Steve Dale, Act 46 Consultant

### **Item A: Call to Order**

Huling called the meeting to order at 9:11 a.m. She welcomed new Board members and asked for introductions and roll call: John Carroll, Stacy Weinberger, Connor Solimano, Peter Peltz, Bill Mathis, Mark Perrin and John O'Keefe. Huling reminded members of the public to sign in for this meeting and then again for the regular Board meeting that would follow.

### **Items B, C, D and E: Understanding Executive Session, Freedom of Information Act and Public Records Requests, Board Communication and Housekeeping**

Clare O'Shaughnessy introduced herself and welcomed the new board members and shared a Power Point presentation that covered information that had been provided to board members in advance of the training. O'Shaughnessy covered the topics of: publicly requested emails, records retention, deletion of emails, the importance of Board members using their SPV email accounts vs. personal email accounts, and the content and context of messaging. She also covered Open Meeting Law and the expectations around board minutes, electronic meetings, use of social media and electronic communications, quasi-judicial roles, executive session, deliberative session, penalties for violation of Open Meeting Law, Public Records Requests (requests, administration,

exemptions, burden of proof, and compliance) and suggestions for completing searches efficiently.

**Item F: Adjourn**

**Motion:** Weinberger moved to adjourn. Perrin seconded this motion. There was no further discussion. Huling called a vote to adjourn.

**Vote:** The vote to adjourn passed unanimously.

The Orientation Meeting for New and Existing Members adjourned at 10:05 a.m.

Minutes recorded and prepared by Maureen Gaidys

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