Superintendent, CTE Director,

Independent School Director, School Board Chairperson

Waiver Request to:

Vermont Standards Board for Professional Educators

**The Vermont Standards Board for Professional Educators (VSBPE) Waiver Rule 5950**

5951

The VSPE may consider waiving its established rules under the following circumstances:

1. When strict application and/or enforcement of the existing VSBPE rules would create an unintended consequence, the result of which would be contrary to the intent of the VSBPE’s rules as a whole; or
2. When strict application and/or enforcement of the VSBPE’s existing rules would create an undue hardship for a licensee, an applicant, an educator preparation program, or a school district.

5952

The VSBPE shall only waive its rules under extraordinary circumstances, and under circumstances in which the interests of all affected learners are protected. In considering a waiver request, the decision of the VSBPE shall be final. This rule shall not apply to the consideration of particular waiver requests which are presently, or may be in the future, covered by separate, and more specific, rules regarding waivers (such as any rule pertaining to Praxis testing).

###### Procedure for submitting a Waiver Request to the VSBPE

1) Complete the attached Waiver Request Submittal Cover Sheet

2) Send completed Waiver Request Submittal Cover Sheet and supporting documents to the Agency of Education contact referenced on this page, two (2) weeks prior to the [VSBPE meeting](https://education.vermont.gov/educator-licensure/professional-standards/vsbpe) that you would like your Waiver to be considered.

The Agency of Education will contact you upon receipt of the Waiver Request to schedule a time for you to present to the Vermont Standards Board of Professional Educators, and identify specific materials needed.

Licensing Office contact: [Ronald.Ryan@vermont.gov](mailto:Ronald.Ryan@vermont.gov) (802) 828-3440

#### Waiver Request to the Vermont Standards Board of Professional Educators

1. **Name of Superintendent** **CTE Director, Independent School Director, School Board Chairperson requesting a waiver:**

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1. **Waiver request for:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **School District, Supervisory Union/Supervisory District represented**:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **School District, Supervisory Union/Supervisory District Mailing Address:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Street/PO Box City/Town State ZIP**

1. **Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **E-mail:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **OPTION 1: I am requesting a Waiver of Praxis Testing Requirements Rule 5247**

1. A superintendent may apply for the waiver on behalf of the school district.

B. The school district would need to demonstrate that not being given a waiver would substantially inhibit the district’s ability to carry out “its locally established objectives.”

C. The prospective teacher on whose behalf the waiver is being requested must document that the individual:

1. Has undertaken additional efforts to acquire knowledge and skills necessary such as tutoring, courses, or content-based coaching,
2. has exhausted all ETS procedures for accommodations for a disability if the educator has an identified and documented disability; and
3. Has taken the exam a minimum of one time without being able to meet the required cut scores.

If A-C are met and the VSBPE finds that the candidate is otherwise qualified, the Educator Quality Division’s Licensing Office will issue a license that is restricted to teaching in the school building(s) of the district making the waiver request.Educators who have worked in Vermont under the Level I endorsement for three (3) years may seek a recommendation to remove the restriction when the licensed supervising administrator and superintendent of the restricted SU/SD attest the educator has demonstrated the basic skills and/or content area knowledge under the original waiver. Upon review of the Office, the restriction will be removed.

* **OPTION #2: I am requesting a waiver of** [**VSBPE Rule:**](https://education.vermont.gov/educator-licensure/professional-standards/educator-licensing-rules) **# \_\_\_\_\_\_\_\_\_\_\_\_**

Reason for Request:

Request made by (print name): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature