
Special Education Advisory Panel Executive Committee

Draft Meeting Minutes

Meeting Place: Virtual Teams meeting

Date: October 15, 2024

Present: Katie Ballard, Ana Russo, Rene Sanchez, Cammie Naylor, Lindsey Wells

Agenda:

- 4:30 – 4:35 Call to order, agenda changes, approve minutes
- 4:35 – 4:40 Public comment
- 4:40 – 5:15 Long-term agenda planning with Ana Russo. **Purpose:** to add indicator timelines and discussion to our year plan
- 5:15 – 5:45 Finalize November Full Panel Agenda. **Purpose:** to finalize agenda
- 5:45 – 6:15 Begin planning December in person meeting. **Purpose:** to start to set the full day plan
- 6:15 – 6:20 Membership and other updates. **Purpose:** updates and ongoing tasks
- 6:20 – 6:25 Change next month's meeting time (November 19th 4pm-6pm)
- 6:25 – 6:30 Public comment
- 6:30 Adjourn

Call to order, minutes, agenda changes:

No Quorum and will proceed per bylaws. Ana will be AOE liaison, Membership update we have some growth. Meghan Roy will join our next meeting to discuss P2P group – New project director, new staff. Need to restart conversation with new leadership for grant management, we anticipate discussion before November meeting

Public comment:

Long-term agenda planning with Ana Russo. Purpose: to add indicator timelines and discussion to our year plan:

Strategic agenda shared with AOE: are there pieces from AOE perspective that need to be addressed? Discussion of who from AOE will be presenting various needs identified in Strategic Plan.

Finalize November Full Panel Agenda. Purpose: to finalize agenda:

AOE Special Education Report Out, Panel Discussion – Indicator Feedback, AOE Discussion of Continuum of Educational Placement.

Begin planning December in-person meeting. Purpose: to start to set the full day plan:

Agenda planned, working on logistical information.

Membership and other updates. Purpose: updates and ongoing tasks:

Progress Made. Awaiting appointment finalization.

Change next month’s meeting time (November 19th 4pm-6pm):

Public comment:

Adjourn:

Meeting Schedule (hold the dates):

November 19, 2024
December 17, 2024
January 21, 2025
February 18, 2025
March 18, 2025
April 15, 2025
May 20, 2025
June 24, 2025